

General Policies

If you are unable to make the confirmed class, you must cancel via the online H2O portal prior to seventy-two (72) hours of the scheduled class date.

Cancelling prior to seventy-two (72) hours of the scheduled class, will result in a full refund. Which will be automatically issued via PayPal.

Failure to cancel prior to the seventy-two (72) hour window will result in no refund.

If a student has previously withdrawn from a class, the student will be still able to sign up for any available class, prior to the any classes 72 hour window

You cannot substitute another student if you are unable to attend your registered class date.

If a student misses more than fifteen (15) minutes of class or leaves early, it will result in a dismissal with no refund.

If a Student fails any TECS class, there will be no test retake opportunities. If Students wish to complete their certificate, they must retake only the classes which they have failed.